

*Lee Central Appraisal District
Patricia Davis
Chief Appraiser*



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Notice is hereby given that the Board of Directors of Lee Central Appraisal District will meet **Monday, December 30, 2013, 9:00 a.m.** 898 E. Richmond St. Ste. 100, Giddings, Texas. The agenda for this meeting is as follows.

AGENDA

1. Call Meeting to Order
2. Invocation – Weiser
3. Pledge – Schuman
4. Announcement a quorum present, the meeting duly called and notice of meeting posted for time and manner required by law
5. Acknowledgment of visitors and hear citizen comments
6. Approve Prior Meeting Minutes
7. Action Items:
 - a. Consider Appointment to Appraisal Review Board
 - b. Consider Board of Directors Manual
 - c. Consider maintenance and update to CAD office area
 - d. Consider prior month disbursements & financials
8. Discussion Items:
 - a. Employee Handbook/Personnel Policy
9. Executive Session Sec. 551.074
10. Reconvene – Action to be taken, if any
11. Information Items:
 - a. District Operations
 - b. Director Comments
12. Adjourn

If during the course of the meeting, discussion of any item on the agenda should be held in a closed session as authorized by the Texas Open Meetings Act, Texas Government Section 551.071; 551.074; or 551.076, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting.

Should any final action, final decision, or final vote be required in the opinion of the Directors with regard to any matter considered in such closed meeting or session, then the final action, final decision, or final vote shall be either:

- (a) In the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) At a subsequent meeting of the Directors upon notice thereof; as the Board of Directors shall determine.